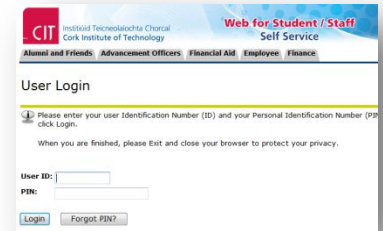


Information on access to 2011 Modules in Blackboard

Access to the Modules in Banner

To request access to specific modules, the lecturer should send an email to webforfaculty@cit.ie, quoting the following information:

1. Their CIT staff ID number
2. The module codes and titles of the modules they require, e.g. INFO 6006: Introduction to Computing
3. In the case of each module, indicate the codes for programme(s) on which these modules are being taught, e.g. KCOMP_7_Y1

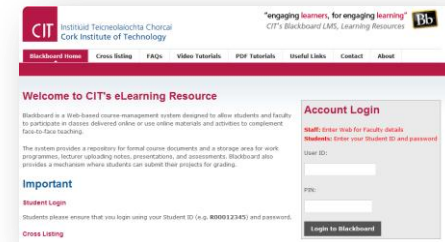


Blackboard Script

A script is run daily which takes all existing data from Banner and updates it in Blackboard. Once updated in Banner, the course will be available in Blackboard.

Frequency of Script:-

- ✚ Nightly at 4 a.m.
- ✚ Within 15 Minutes for staff who change their Web for faculty password.



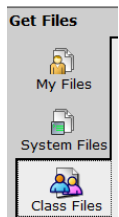
2010 Modules


From Friday 9th September, only 2011 modules will appear on the blackboard "Course Listing" for ALL STUDENTS.

From Friday 7th October, only 2011 modules will appear on the blackboard "Course Listing" for ALL STAFF.

Even though the 2010 modules will be hidden, lecturers are still be able to copy files from the hidden modules, by selecting add files, browse for files, and selecting the option Class files.

You also have the option to base a course on a hidden course when you select the option "**Copy content from another course**" when you first create a course. This creates an exact mirror of the course from the previous year.



 Copy content from another course
Select from courses in which you are enrolled as a designer.

If for some reason you need a 2010 module to appear on the course listing screen, you should e-mail ServiceDesk@cit.ie stating your staff number and the CRN of the module

