

Duplicating a Blackboard Course

In order to duplicate a Blackboard course,

- The user will have to be registered as a section instructor and a section designer for both courses.
- The section which you want to be copied too must not be activated.
- If you do not see this screen the course is already activated.

Assign Course Content

Advanced Coastal Navigation (NAUT70011) - 2010_17992

You can assign content to this course from another course or start designing this course without assign

- Set up a blank course
Select this option to start designing this course without assigning content.
- Copy content from another course
Select from courses in which you are enrolled as a designer.
- Import content from file
Select this option to start importing course content from exported course file.

Continue

Cancel

- To deactivate the course please e-mail servicedesk@cit.ie and they will clear the course ready for duplicating.
- Pick the option Copy content from another course.
- Select the course you want to duplicate from
- The course will be duplicated then press finish.